ATTG-MP   (350)   1 Mar 05

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: TRADOC Course Titles and Numbers

1. During the fiscal year 07-08 Structure Manning Decision
Review, course titles and numbers were identified as requiring
standardizing so Army Training Requirements and Resources System
users could more easily and rapidly identify course types.

2. Course Titles. The course title reflects the military occu-
pational specialty (MOS)/area of consideration (AOC), duty posi-
tion, or level of training presented in a course. Frequently,
it is expressed in terms which identify the subject matter. The
similarity between titles of certain courses, particularly those
at different skill levels within a career field, makes it impor-
tant to include the course number as well as the title in all
requests for attendance at schools.

3. Course numbers. Course numbers are related to the Depart-
ment of Defense (DOD) officer and enlisted occupational codes
described in Department of the Army Pamphlet 611-11 and are
constructed as indicated below:

    a. MOS courses. The first part of the number is the DOD
occupational code; the second part is the MOS trained in the
course, e.g., 4H-441A or 121-24C10.

    b. Identifier and functional courses. The first part of
the number is the DOD occupational code; the second part con-
sists of the letter "F" plus a number arbitrarily assigned to
identify a specific course, e.g., 2C-F22 or 244-F5.

    c. Basic and advanced courses. The first part of the num-
ber is the DOD occupational code; the second part indicates the
branch or career management field. The third part consists of
the letter "C" plus a number arbitrarily assigned to identify
the specific type of course.

    d. Multiple course numbers. Courses which train more than
one category of student have multiple course numbers. For exam-
ple, the Food Service Management Course provides officer AOC,
warrant officer MOS, and enlisted functional training. The
course number is 8E-92G/8E-922A/800-F8. Requests for attendance
at courses with multiple course numbers should include all num-
bers.

ATTG-MP (350)
SUBJECT: TRADOC Course Titles and Numbers

4. Effective upon receipt, the following standardized suffixes apply to TRADOC course numbers and titles. The suffix changes will be implemented as proponents submit future course changes.

SUFFIX(S) for Course Numbers:
(BQ) = Branch Qualification
(CT) = Contract taught (Only 100 percent contractor taught)
(DL) = Distributive Learning
(X) = Foreign Military (FM) only
(OS) = Other Service (The title includes the service branch in
         parentheses at the end, e.g., (USAF).)
(P) = Proposed (If the MOCs action not yet approved, for an
         officer course, the course number begins with "00;" if
         it is an enlisted course, it begins with "000.")
(RC) = Reserve Component Only
(ST) = Split Training
(T) = Transition
(R) = Reclassification

SUFFIX(S) for Course Titles:
(IDT) = Inactive Duty Training
(ADT) = Active Duty for Training
(___) = When (OS) is used in the course number, the service will
        be shown in the course title (i.e., USMC, NAVY, USAF,
        etc).

5. The point of contact for this action is Vincent D. Young, Vincent.young@monroe.army.mil, DSN 680-2732 or COMM (757) 788-2732.

FOR THE DEPUTY CHIEF OF STAFF FOR OPERATIONS AND TRAINING:

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ATTG-MP (350)
SUBJECT: TRADOC Course Titles and Numbers

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3

ATTG-MP (350)
SUBJECT: TRADOC Course Titles and Numbers

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